



JOB DESCRIPTION

TITLE OF POST:	Senior Youth Worker
SALARY:	£27041 per annum + 5% pension
HOURS:	35
RESPONSIBLE TO:	Chief Executive Officer
JOB PURPOSE:	<ul style="list-style-type: none"> • To oversee the HALE element of the Relationships, Sex and Health Education (RSE) Programme. • To work with the partnership team to deliver a targeted, effective and high quality RSE programme, which supports young people to develop safe, healthy relationships, prevent unplanned pregnancy and enable them to fulfil their aspirations and potential. • To work with the CEO to lead, oversee and develop the wider HALE Youth Service areas.

2. PRIMARY DUTIES & AREAS OF RESPONSIBILITY

- To work with the partnership team, to prepare appropriate lessons plans and resources in line with the overall programme specification.
- Deliver high quality, engaging RSE lessons for young people across the Bradford district predominantly in years 7,8, 9 and 10
- To work with schools to co-deliver, with teaching staff, RSE training modules.
- Engage with and consult young people to ensure they are equipped to take responsibility for their own sexual, physical and emotional wellbeing, making healthier life choices and developing better skills and decision-making.
- Empower young people, promote youth voice and enable them to have influence on the development of the programmes.
- To signpost and support young people into appropriate activities and services delivered by key partner agencies such as LOCALA, 0 to 19 services Youth Service and Social Care.
- To oversee and support the HALE youth team in their areas of work including, Young People Social Prescribing, RSE community engagement and Youth Work.
- To oversee and support the Youth Team, to ensure the safeguarding of children and young people, particularly those who may be identified as vulnerable or at risk of harm and to follow up on all safeguarding concerns.
- To undertake case reviews with the Youth Team for Young Peoples Social Prescribing.
- To adhere to HALEs lone working and health and safety policies and procedures at all times.
- To maintain up to date records and collect, collate and input data into HALEs and contracting partners monitoring and evaluation collection databases.
- To provide regular written/spoken reports and analysis of work to the RSE programme lead, HALE CEO and HALE Trustees as required.
- To ensure the implementation of HALE's equal opportunities policies in all aspects of the work.
- All staff will attend training and comply with Information Governance, data protection and confidentiality

policies procedures and code of conduct.

- To undertake other tasks and duties as are required to meet the aims and objectives of HALEs Youth Service Area

3. STRATEGIC

- Represent HALE as and when appropriate at strategic meetings.
- Contribute to the strategic direction of HALEs Youth Service areas via regular communication with the CEO
- Produce and present reports as required
- Facilitate internal youth service meetings
- Actively participate in internal and external youth focussed meetings and others as appropriate.
- To work closely with key stakeholders from Health, The Local Authority and VCS.

4. PERSONAL DEVELOPMENT

- To actively participate in supervisions and annual appraisals.
- To demonstrate a commitment to continuing professional development and to attend mandatory and other appropriate training.

5. SPECIAL WORKING CONDITIONS

- Travel around the Bradford and district area, work in schools and community based settings, occasional transporting of resources for delivery of sessions.
- To work flexibly including some evenings and weekend work, to ensure that the needs to the young people are met.

6. REHABILITATION OF OFFENDERS ACT 1994

Because of the nature of the work, this post is exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1994 (Exceptions) Order 1995. Applicants for posts are not entitled to withhold information about convictions which for other purposes are “spent” under the provisions of the Act and in the event of employment any failure to disclose such convictions could result in disciplinary action or dismissal by HALE. Any information given will be completely confidential and will be considered only in relation to an applicant of a position to which the order applies.

7. JOB DESCRIPTION AGREEMENT

Jobholder’s Signature: **Date:**.....

Manager’s Signature: **Date:**.....

Person Specification for Young Peoples Social Prescriber (November 2019)

	Essential	Desirable
Qualification to level 2 or above in Youth Work Practices	✓	
A minimum of 2 years experience of engaging and working with young people	✓	
Experience of directly supporting staff development/ supervising staff	✓	
Ability to facilitate group sessions and give presentations.		
Skills and experience of communicating effectively with and providing empowering support to young people	✓	
Experience in specialised areas of youth work i.e sexual health, youth mental health, substance misuse.	✓	
Knowledge and experience of supporting young people with presenting issues and vulnerabilities they face.	✓	
Knowledge of approaches, tools and techniques that support young people's emotional wellbeing		✓
Holds children and young people's safeguarding certificate and possesses knowledge of robust referral processes	✓	
The ability to maintain records and collect primary and ongoing data for monitoring purposes	✓	
Demonstrate excellent organisational, written and IT skills, such as word processing and maintaining databases.	✓	
Ability to communicate with a wide range of stake holders, including good social interaction and listening skills	✓	
Ability to work independently and part of multidisciplinary team	✓	
To have an understanding of mild to moderate mental health problems		✓
Good knowledge of information governance and ability to maintain confidentiality at all times, within any statutory guidance on safeguarding	✓	
Experience of multiagency working with health, education, social care and VCS colleagues in a professional and confident manner.	✓	
To have experience of delivering health promotion.		✓
The ability to motivate, encourage and support young people to engage in activities	✓	
To have behaviour change training such as making every contact count or motivational interviewing		✓
Holds a UK driving licence and access to own transport	✓	
To be sensitive to the needs of individuals that are perceived as hard to reach	✓	
The ability to speak other languages such as Arabic, Polish, Slovakian, Urdu, Punjabi.		✓
To be non judgmental and to take a positive approach to all people	✓	
To have basic first aid/ life support skills		✓
To be honest and have integrity	✓	